

Application Guidelines for Visiting Professor / Visiting Researcher from Partner Universities

(2nd Semester 2019 and 1st Semester 2020)

Sojo University will invite outstanding young foreign researchers from partner universities mainly in the Asian region, with the aim of revitalizing exchanges with overseas partner universities. For the 2nd semester of 2019 and the 1st semester of 2020, we will recruit some of "visiting professors or researchers" as below.

1. Positions

Based on "Regulations on Acceptance of Foreign Scholars at Sojo University", successful applicants shall be designated either "Visiting Professor" or "Visiting Researcher".

2. Period of Stay

Applicants will be expected to stay for a period that shall be between 1 month and 1 year, and in principle, must take up their position from October 1, 2019 to February 28, 2020, or from the following April 1, 2020 to September 30, 2020.

* It is preferred that applicants are able to stay during the academic term (October to January or April to July).

* Applicants should avoid arriving at the end of the fiscal year due to administrative processing.

* Applicant should plan on a preparation period of at least 3 months prior to arrival, in order to obtain the "Advanced Professional" status of residence issued by the Immigration Bureau.

3. Eligibility

In principle, researchers shall satisfy the following (1) to (6)

(1) Be a full-time researcher (tenure) equivalent to a professor, associate professor, or assistant professor at a foreign institution abroad.

(2) Have received a recommendation from a full-time faculty member of our university (the recommender will be responsible for academic exchange activities of this visiting researcher within the university).

(3) Have outstanding research achievements.

(4) It is preferred but not essential, that the research topics relate to research or other ongoing projects at the university.

(5) No former employment relationship with Sojo University is preferred.

(6) For young researchers, the possibility of long-term future exchange is preferred.

4. Responsibilities

- (1) To conduct seminars on research and education organized by the co-hosted university.
- (2) When possible, the result of research conducted during the term of stay should be submitted to an international journal. In addition, the manuscript should clearly state that the work was done at Sojo University.
- (3) To plan academic exchanges and collaborative research with the researchers of our university.
- (4) To provide guidance and advice to young researchers (including graduate students).
- (5) Other responsibilities may be decided upon after consultation with the university.

5. Compensation

- (1) Payment of travel expenses (airline ticket; actual expenses equivalent to international flight, economy class and domestic travel)
- (2) Provision of housing (according to Sojo International House Regulations)

6. Application Procedure

Please submit the following documents (use prescribed forms where noted) by e-mail via the recommendation recipient (Sojo faculty member).

- (1) Application Form for Visiting Professor/Researcher (Form 1)
- (2) CV and list of publications and/or other achievements
- (3) Plan of Academic Activities (Form 2)
- (4) Letter of Recommendation (Form 3)

* Documents submitted will not be used for purposes other than screening. Also, please be advised that submitted documents will not be returned.

7. Application deadline

Friday, May 31st, 2019 17:00 (Japan time) (Documents must arrive by this time)

8. Remarks

Information concerning the selection process will not be disclosed.